

**Mid-Michigan Library League  
Board of Trustees Meeting Minutes  
March 21, 2019  
Cadillac Wexford Public Library  
10:00 a.m.**

**Call to Order:** With a quorum present, Board Chair Chris Cook called the meeting to order at 10:02 a.m.

**Present:** Mary Edens, Susan LaBelle, Eric Smith, Chris Cook, Jeannette Fleury, Lois Langenburg, Patti Colvin

**Also Present:** Sheryl Mase (Director, MMLL)

**Absent:** Diane Eisenga

**Approval of Agenda:** M/S Church-McHugh/Langenburg. Agenda approved.

**Approval of Minutes:** M/S Edens/Smith. Minutes approved.

**Public Participation:** Eric Smith summarized the discussion items from the Advisory Council meeting that took place in Big Rapids. These included:

1. OverDrive/Up North Digital updates
2. Read by Grade 3 legislation, Ready to Read program
3. 2020 Census
  - a. Will be completed mostly on-line
  - b. Libraries will be vital to assisting patrons in collecting the information as this will impact money funneled to libraries
  - c. Grant of \$10,000 available from Community Foundation in Fremont to support census (ie. internet hotspots)
  - d. Check in with our local governments to see if they have information on how they will be involved (ie. dedicated computers?)
  - e. People trained to help with the census could volunteer to be in the library for patron assistance/support
4. MMLL Mini Grants
5. Small Libraries, Big Impact conference

**Financial Report:** M/S Edens/Fleury to approve the purchase journals for January and February 2019. Edens-yes; LaBelle-yes; Church-McHugh-yes; Smith-yes; Langenburg-yes; Colvin-yes; Fleury-yes; Cook-yes. Motion approved.

M/S Smith/Church-McHugh to accept the financial reports for January and February 2019. Motion approved.

**Director's Report:** Sheryl gave updates on the registration for the Small Libraries, Big Impact Conference which will be held at Treetops Resort April 29-30, 2019. She reminded us that the second round of mini-grants are in and have shown great interest from many libraries. Bright Ideas videos are on the MMLL YouTube channel. She suggested that Jennifer Strauss, Storyteller, provide a workshop in May for our libraries.

**Committee Reports:**

**Finance:** No report.

**Personnel:** No report.

**Old Business:** The board revisited the discussion about Director health insurance and policies that can be used following retirement. The Personnel Committee will discuss options when they meet in April and give their input to the Finance Committee for their discussion when they meet in July. Sheryl shared a synopsis of the options and cost of different medical benefits packages. The Board also discussed the format and process for completing the Director's Evaluation this year.

**New Business:** The board and Director discussed the possibility of adding funding in next year's budget for a part-time Youth/Floater/Mentor staff member. Sheryl will include this in one of her budget proposals. The consensus of the board was that a full-time Director and a physical office space is still important and should continue for next year.

**Public Comments:** None

**Additional Advisory Council Comments:** Next meetings will be in Alden on May 9th; Manistee on August 8th.

**Board Member Comments:** Board members shared information on programming at their libraries.

**Adjournment:** There being no objections, Board Chair Chris Cook adjourned the meeting at 11:41 a.m.